ADMINISTRATIVE TRANSFER

The Superintendent or designee shall assess the needs of the district and place management personnel in positions which will meet those needs.

Voluntary Transfer

The Board of Education recognizes that management employees may wish to request transfers to vacant positions for which they are qualified in order to promote their professional growth, leadership skills and broaden their background. The Superintendent or designee shall establish procedures for the transfer of management personnel.

Involuntary Transfer

Involuntary transfers within an administrator's classification (same job title) shall be initiated at the recommendation of the Superintendent or designee in the best interests of the district.

Reasons for an involuntary transfer within an administrator's classification (same job title) may include, but are not limited to, the following:

- 1. To improve efficiency and accommodate the overall needs of the District
- 2. To promote development of leadership skills
- 3. To use skills and talents at the management level most effectively
- 4. To provide opportunities for professional growth
- 5. To provide an opportunity for evaluating a management employee in a different school or location

Legal Reference:

<u>EDUCATION CODE</u> 35035 Additional powers and duties of superintendent <u>COURT DECISIONS</u> Hentschke v.Sink (1973) 34 Cal.App.3d 19

Policy Adopted: August 4, 2005 Revised: May 4, 2006